

MICHIANA AREA COUNCIL OF GOVERNMENTS
MINUTES
May 8, 2019

The May meeting of the Michiana Area Council of Governments' (MACOG) Policy Board was held on May 8, 2019, in the Smith Ballroom of the Morris Inn, on the campus of the University of Notre Dame. Phil Jenkins, Chair of the Policy Board, called the meeting to order. It was noted there was a quorum present.

MEMBERS PRESENT: Phil Jenkins, Mayor, City of Nappanee
(Policy Board) Jo M. Broden, South Bend Common Council
Kevin Overmyer, Marshall County Commissioner
Judy Stone, Marshall County Council
Mark Root, St. Joseph County Council
Jeremy Stutsman, Mayor, City of Goshen
Joseph Thallemer, City of Warsaw
Suzanne Weirick, Elkhart County Commissioner
Ernest Wiggins, Kosciusko County Council
David Wood, Mayor, City of Mishawaka

MEMBERS ABSENT: Pete Buttigieg, Mayor, City of South Bend
(Policy Board) Dwight Fish, Elkhart Common Council
Deborah Fleming, St. Joseph County Commissioner
Cary Groninger, Kosciusko County Commissioner
Todd Johnson, Deputy Commissioner, INDOT Fort Wayne
John Letherman, Elkhart County Council
Tim Neese, Mayor, City of Elkhart
Rick Powers, Deputy Commissioner, INDOT LaPorte
Stacy Petko Reisdorf, Mishawaka City Council
Mark Senter, Mayor, City of Plymouth

OTHERS PRESENT: George Herendeen, MACOG Attorney
Jamal Anabtawi, A&Z Engineering
David Armstrong, INDOT Fort Wayne
Jason Auvil, Elkhart County
Dave Behr, Indiana EDC
Christian Brown, St. Joseph County IPG
Phillip Buckmaster, Town of Walkerton
Caitlin Bulger, South Bend | Elkhart Regional Partnership
Matt Deitchley, INDOT LaPorte
Jim Finan, Abonmarche
Chris Godlewski, Elkhart County
Amy Hill, Transpo
Bill Holder, Kosciusko County GIS
Chris Hooley, EDC of Elkhart County
Jared Huss, Lawson Fisher Associates
Nick Kieffer, Goshen Chamber of Commerce
Beverly Kingston, St. Joseph County IPG

Shelley Klus, American Electric Power
Donya LaRue, INDOT Fort Wayne
Kate Lee, South Bend Regional Chamber
Jonathan Leist, Town of Culver
John Leszczynski, Troyer Group
David Matthews, Matthews, LLC
Mary Martin, Senator Braun's Office
Sky Medors, St. Joseph County IPG
Jessica Miller, INDOT LaPorte District
Michael Mitchell, Town of Bristol
Sarah Niespodziany, South Bend | Elkhart Regional Partnership
Whitney Pierle, Lochmueller Group
Ken Price, City of Mishawaka
Jeff Rea, South Bend Regional Chamber
Eli Samaan, A&Z Engineering
Bill Schallioli, St. Joseph County IPG
Jill Scicchitano, South Bend | Elkhart Regional Partnership
Brain Spaulding, Representative Walorski's Office
Paul Stearns, Argos Redevelopment Commission
Randy Strasser, VS Engineering
Alan Tio, Kosciusko EDC
Jeff Troxel, Town of Wakarusa
Lauren Varga, Commonwealth Engineers
Jim Weingart, Indiana Dept. of Environmental Management
Gerry White, Office of Community and Rural Affairs
James Turnwald, MACOG
Ryan DeLine, MACOG
Katie Dominguez, MACOG
Debbie Gardner, MACOG
Carla Herwarth, MACOG
Alaina Parrish, MACOG
Donny Ritsema, MACOG
Caitlin Stevens, MACOG
Leah Thill, MACOG

MINUTES OF THE APRIL 10, 2019 MEETING

The minutes from the April 10, 2019, meeting were distributed for review prior to the meeting. Phil Jenkins asked the Policy Board if there were any additions or corrections to the minutes. There being none, he asked for the Policy Board's approval.

A MOTION WAS MADE BY SUZANNE WEIRICK AND SECONDED
BY JO M. BRODEN TO APPROVE THE MINUTES OF APRIL 2019
THE MOTION CARRIED.

CHAIRMAN'S REPORT

There was no report.

FINANCIAL REPORT

Debbie Gardner presented the MACOG Financial Report for March 2019. She reviewed the year to date expenses, the cash balance, and total disbursements. Debbie noted the disbursements were higher due to the purchase of two new trolley buses. She asked for any questions, hearing none, Debbie requested the Policy Board's approval of the March Financial Report.

A MOTION WAS MADE BY DAVID WOOD AND SECONDED BY SUZANNE WEIRICK TO APPROVE THE MARCH 2019 FINANCIAL REPORT. THE MOTION CARRIED.

SECRETARY'S REPORT

There was no report.

OLD BUSINESS

There was no old business.

NEW BUSINESS

Amendments to the State Fiscal Year (SFY) 2018-2021 Transportation Improvement Program (TIP)

LaPorte District

INDOT Initiated - Resolution 23-19

A. INDOT	<u>Amendment</u>	Exempt Project in Marshall & St. Joseph Counties
Resolution 23-19	Add Project to TIP	
Des#: 1901515	Various Terminal Joints throughout the LaPorte District Asphalt Patching	
Phase: CN	Total: \$6,225,168	Federal: \$4,980,134 (ST NHS)
		State: \$1,245,034 SFY 2020

Ryan DeLine presented Resolution 23-19 containing an INDOT initiated TIP Amendment and asked if there were any questions. There being none, Ryan asked for the Policy Board's approval of the resolution.

A MOTION WAS MADE BY JOSEPH THALLEMER AND SECONDED BY DAVID WOOD TO APPROVE RESOLUTION 23-19. THE MOTION CARRIED.

Transit

Transpo Initiated - Resolution 24-19

A. Transpo	<u>Amendment</u>	Exempt Project in St. Joseph County
Resolution 24-19	Increase Federal Funding by \$233,527	

Des#: 1901342	Rehab/Renovate Transfer Facilities		
Total: \$678,957	Transit Operating		
	Federal: \$543,166 (5339)	Local: \$135,791	SFY 2019
B. Transpo	<u>Amendment</u> Exempt Project in St. Joseph County		
Resolution 24-19	Increase Federal Funding by \$130,000		
Des#: 1500573	Operating Assistance - ADA		
Total: \$280,000	Transit Operating		
	Federal: \$250,000 (5307)	Local: \$30,000	SFY 2019
C. Transpo	<u>Amendment</u> Exempt Project in St. Joseph County		
Resolution 24-19	Increase Federal Funding by \$60,000		
Des#: 1700657	Operating Assistance - ADA		
Total: \$250,000	Transit Operating		
	Federal: \$200,000 (5307)	Local: \$50,000	SFY 2020
D. Transpo	<u>Amendment</u> Exempt Project in St. Joseph County		
Resolution 24-19	Delete Project from TIP		
Des#: 1500569	Associated Capital		
Total: \$25,000	Transit Operating		
	Federal: \$20,000 (5307)	Local: \$5,000	SFY 2019
E. Transpo	<u>Amendment</u> Exempt Project in St. Joseph County		
Resolution 24-19	Delete Project from TIP		
Des#: 1500570	Tire Lease		
Total: \$106,250	Transit Operating		
	Federal: \$85,000 (5307)	Local: \$21,250	SFY 2019
F. Transpo	<u>Amendment</u> Exempt Project in St. Joseph County		
Resolution 24-19	Delete Project from TIP		
Des#: 1700646	Purchase - ADP Software		
Total: \$50,000	Transit Operating		
	Federal: \$40,000 (5307)	Local: \$10,000	SFY 2019
G. Transpo	<u>Amendment</u> Exempt Project in St. Joseph County		
Resolution 24-19	Delete Project from TIP		
Des#: 1700649	Purchase ADP Hardware		
Total: \$125,000	Transit Operating		
	Federal: \$100,000 (5307)	Local: \$25,000	SFY 2020
H. Transpo	<u>Amendment</u> Exempt Project in St. Joseph County		
Resolution 24-19	Delete Project from TIP		
Des#: 1700654	Rehab/Renovate Transfer Facilities		
Total: \$125,000	Transit Operating		
	Federal: \$100,000 (5307)	Local: \$25,000	SFY 2020
I. Transpo	<u>Amendment</u> Exempt Project in St. Joseph County		
Resolution 24-19	Delete Project from TIP		

Des#: 1700674	Rehab/Renovate Transfer Facilities		
Total: \$125,000	Transit Operating		
	Federal: \$100,000 (5307)	Local: \$25,000	SFY 2019
J. Transpo	<u>Amendment</u> Exempt Project in St. Joseph County		
Resolution 24-19	Delete Project from TIP		
Des#: 1500572	Purchase less than 30ft Vehicles		
Total: \$225,000	Transit Purchase Vehicles		
	Federal: \$180,000 (5307)	Local: \$45,000	SFY 2019
K. Transpo	<u>Amendment</u> Exempt Project in St. Joseph County		
Resolution 24-19	Delete Project from TIP		
Des#: 1700656	Purchase less than 30ft Vehicles		
Total: \$25,000	Transit Purchase Vehicles		
	Federal: \$20,000 (5307)	Local: \$5,000	SFY 2020
L. Transpo	<u>Amendment</u> Exempt Project in St. Joseph County		
Resolution 24-19	Delete Project from TIP		
Des#: 1700645	Purchase Office Equipment		
Total: \$10,000	Transit Planning		
	Federal: \$8,000 (5307)	Local: \$2,000	SFY 2019

Ryan DeLine presented Resolution 24-19 containing Transpo initiated TIP Amendments and asked if there were any questions.

Jo M. Broden wanted to know why Transpo was deleting so many projects from the TIP. Ryan explained Transpo is currently in a new grant cycle and must complete the previous before moving forward so they move some projects out and add in new ones.

James further described that the first two digits of each Des# (Designation Number) indicates the year the project was originally programmed into the TIP. For example, item K begins with "17" indicating the project was programmed in 2017 for FY 2020; Transpo was estimating what they would need three years in the future. Now that they are closer to the year the funding is programmed for, they may be funding it through another source or possibly it is no longer needed. Transpo is adjusting for older speculative projects.

There being no additional questions, Ryan asked the Policy Board for approval of Resolution 24-19.

A MOTION WAS MADE BY JO M. BRODEN AND SECONDED BY ERNEST WIGGINS TO APPROVE RESOLUTION 24-19. THE MOTION CARRIED.

Unified Planning Work Program (UPWP)

Resolution 25-19

A. Elkhart-Goshen Urbanized Area Amendment
 Resolution 25-19 Add Project

Des#: 1801362 **Pictometry**
UPWP
Phase: PL Total: \$572,853 Federal: \$458,282 (STBG) Local: \$114,571 SFY 2020

B. Elkhart-Goshen Urbanized Area [Amendment](#)
Resolution 25-19 Add Project
Des#: 1801362 **Partners for Clean Air Program**
UPWP
Phase: PL Total: \$62,500 Federal: \$50,000 (CMAQ) Local: \$12,500 SFY 2020

C. South Bend Urbanized Area [Amendment](#)
Resolution 25-19 Add Project
Des#: 1801362 **TMA Accident Inventory 19/20 Correction/Planning**
UPWP
Phase: PL Total: \$34,000 Federal: \$30,600 (HSIP) Local: \$3,400 SFY 2020

D. South Bend Urbanized Area [Amendment](#)
Resolution 25-19 Add Project
Des#: 1801362 **Partners for Clean Air Program**
UPWP
Phase: PL Total: \$62,500 Federal: \$50,000 (CMAQ) Local: \$12,500 SFY 2020

Resolution 25-19 was presented by Ryan DeLine. Ryan asked for any questions, there being none, he asked the Policy Board to approve the resolution.

A MOTION WAS MADE BY JO M. BRODEN AND SECONDED BY
DAVID WOOD TO APPROVE RESOLUTION 25-19. THE MOTION
CARRIED.

Other Items

Resolution 26-19

Endorsement of the Fiscal Year (FY) 2020-2024 Transportation Improvement Program (TIP)

James Turnwald explained the Transportation Improvement Program (TIP) is a document that looks ahead four to five years and identifies transportation projects that are regionally significant or that will be supported with federal funds; regardless of project sponsor. Traditionally, the TIP was a four-year document. In keeping with a statewide initiative, the TIP is now a five-year document. However, the fifth year is technically illustrative and will not be approved by FHWA.

The TIP went through a 30-day public comment. Three comments were received and were provided in writing to the members of the Policy Board, as well as being forwarded to the appropriate jurisdiction where appropriate.

James asked for any questions, hearing none, he requested the Policy Board's approval and endorsement of the FY 2020-2024 Transportation Improvement Program.

A MOTION WAS MADE BY SUZANNE WEIRICK AND SECONDED BY JUDY STONE TO APPROVE RESOLUTION 26-19 ENDORSEING THE FISCAL YEAR 2020-2024 TRANSPORTATION IMPROVEMENT PROGRAM (TIP). THE MOTION CARRIED.

Staff Update

Hoosier Resilience Hero

James Turnwald shared with the Policy Board that Leah Thill, MACOG's Senior Environmental Planner, was recently recognized by Indiana University as one of ten, Hoosier Resilience Heroes. Leah has done amazing work in the region to help Indiana become more resilient to environmental change and make residents safer and healthier.

Regional Trail Branding Update

A summary of the feedback received from public and stakeholder meetings, as well as the on-line survey, was provided by the project consultant (Merje) to MACOG. MACOG is working with stakeholders to define a final recommendation for branding of the regional trail system.

Regional Complete Streets Policy Update

The Regional Complete Streets Policy working group has been meeting over the last few months to draft a Policy that is strong and specific to the region. The group will continue to meet with the goal of providing a Policy for adoption at the Livable Communities Workshop on July 10.

Michiana on the Move 2045 Transportation Plan

MACOG continues to work on the Michiana on the Move 2045 Transportation Plan. The Plan is essentially a blueprint of the transportation investments that are foreseen over the next 25 years. Stakeholders meetings are being held to finalize which projects should be included. A draft Plan will be available for public comment by the end of the summer.

Active Transportation Counters

MACOG is looking to expand its robust Traffic Count Program to include data for active transportation. A Request for Proposals was issued earlier this year for the purchase of equipment for bicycle and pedestrian counts. MACOG plans to purchase approximately 14 counters from Eco Counter, the selected vendor, and install them along multi-use paths this summer.

Livable Communities Workshop

The annual Livable Communities Workshop will be hosted on July 10 in Culver beginning at 10:00 AM. This will be a joint Transportation Technical Advisory Committee (TTAC) and Policy Board meeting. (There will not be a TTAC meeting on July 3)

PRIVILEGE OF THE FLOOR

Jo M. Broden announced that Michiana Bike to Work Week will be coming up soon. James noted it will be May 13 through 19 – numerous events will be held throughout the region. Additional information is available at: www.michianabiketowork.org.

PUBLIC COMMENT

There were no comments.

ADJOURNMENT

There being no further comments or business, Phil Jenkins called for a motion to adjourn to the Policy Board meeting and continue with the Economic Development Summit.

A MOTION WAS MADE BY KEVIN OVERMYER AND SECONDED
BY JO M. BRODEN TO ADJOURN THE POLICY BOARD MEETING.
THE MOTION CARRIED.

James Turnwald, Executive Director

Phil Jenkins, Policy Board Chair